

North Yorkshire Timber Freight Quality Partnership (NYTFQP)

Meeting at Cold Kirby Village Hall, 09:00

Friday 29th November 2019

Minutes

Item	Details	Action
1.0	Introductions and apologies Attendees: Will Richardson (WR) – Chair/Yorwoods Nigel Smith (NS) – Vice Chair/NYCC Richard Marr (RM) - NYCC Garth Dearden (GD) – Euroforest Benjamin Drake (BD) – Egger Keith Haywood (KH) – Taylor Made James Shalcross (JS) Forestry Commision Roland Stiven (RS) – Confor Brian Nugent (BN) - Tillhill Keisha Moore (KC) – NYCC Apologies: County Councillor Don Mackenzie (DM)- NYCC Andrew Bainbridge (AB) – NYCC Ian Austermuhle (IA) – Tillhill Mark Antcliff (MA) – NY Moors Crispin Thorn (CT) – Forestry Commission Athole McKillop (AM) – Gailbraiths Katie Thomas (KT) – York, North Yorkshire and East Riding Local Enterprise Partnership (LEP) Jim O'Neill (JO) – Forestry Commission (Cumbria) Colin Binnie (CB) – Forestry Commission (Cumbria) Thanks from WR for the nomination	
2.0	Review of previous meeting notes and actions Minutes taken as read An update from Crispin Thorn in relation to his action from November 2018 meeting to investigate inclusion information on agreed routes maps in forest management plan guidance: CT felt that it would be inappropriate to look to include a specific reference to ARM's in the management plan template given the fact that the majority of England does operate with local timber transport groups with their focus being in the North of England, however, we should look to increase awareness of them in areas such as NY and look to ensure the WO's recognise the	

	importance of access as part of the Woodland Management Plan. This should be best achieved through the appropriate reference to North Yorkshire in Section 7 which is used to record Stakeholder Engagement. The UKFS is clear that the applicant should take into account of timber transport and they should take advice from timber transport groups. In many areas, there are timber transport groups that involve local authorities and advise the forestry industry on preferred routes and the options for using rail or sea alternatives to road transport. Where there are particular sensitivities with timber transport, it should be addressed as part of the forest management planning process. UKFS General Forestry Practice - 30 - Consider how forest road networks can be exploited to minimise damage to public roads and take advice from timber transport groups. Action: Attach names and contact details of all highway area offices to meeting minutes for all correspondence – supply list of current maintenance managers – see below: Email Address and Area Manager • Area1.Richmond@northyorks.gov.uk Steve Barker • Area2.Thirsk@northyorks.gov.uk Richard Christon • Area3.Whitby@northyorks.gov.uk Karen Hebron • Area4.KirbyMisperton@northyorks.gov.uk Peter Garnham • Area5.Skipton@northyorks.gov.uk David Bell • Area6.Boroughbridge@northyorks.gov.uk John Putsey • Area7.Selby@northyorks.gov.uk John Hodgson	KM
3.0	Governance – Terms of Reference KM circulated prior to meeting and suggested FQP considers draft updates. Suggestions were: Add reference to the FQP aims to link to mirror North Yorkshire County Council/ LEP ambition for “economic growth and prosperity” Membership should be extended to representatives from the AONBs (Howardian Hills and Nidderdale). Change “Forestry Commission Advisory Committee” to “Forestry and Woodlands Advisory Committee” and remove UPM from “UPM Tillhill” Freight Transport Association and Road Haulage association should be part of the wider stakeholder group. RS advised they both attend the Timber Transport Forum and have a knowledge of what is going on in the industry. Antoni Dunn from Scottish Woodland, who are completing lots of felling in North Yorkshire at the moment, would like to be part of the wider stakeholder group. Action: KM to update the ToR and circulate to members for comment in due course	KM
4.0	National Updates to Include Best Practice Guides for Timber Transport	
4.1	Round Wood Haulage Code of Practice Review (WR)	

	The Timber Transport Forum agreed to update the The Road Haulage of Round Timber Code of Practice illustrations on load security (strapping) and a number of other proposed changes/additions since it was last updated in 2012. The new iteration will be the Code's 5th edition which is likely to be published ahead of the TTF conference in March 2020 depending on endorsements from DVSA etc. https://timbertransportforum.org.uk/attachments/article/24/TTF%20Publication%202012%20Road%20Haulage%20of%20Round%20Timber%20Code%20of%20Practice%20low%20res.pdf Action: RS to circulate draft proposal to NYFQP members for comment with a 2-3 week review period (to go with minutes) 4.2 Overhead power line safety guide – ‘Wire Watcher’ (WR) A report on Overhead Power Line Safety has been released following a number of incidents with overhead power lines. One objective of the report is to disseminate best practice on the haulage of round wood. The revised The Road Haulage of Round Timber Code of Practice will reference the wire watcher report and also include information about working at height. To note HSE has stated it will investigate any and all reports about unsafe working. As an example HSE received a report of a worker unsafely working at height with accompanied by image captured on a mobile phone which resulted in prosecution for the individual. HSE will make more site visits for timber industry in line with their processes for industries like construction. Action: NS to share HSE report (to be circulated with minutes) FISA will be updating guidance (available on website) but there is likely to be a significant impact on forest manager's members hope training will be provided. <i>Loading Timber from Roadside Forests – hard copies of guidance covers load safety</i> https://www.hse.gov.uk/enforce/when-how-investigate.htm	RS NS
5.0 5.1	Timber Routes Map and Co-Ordination Minor roads are not included on the map as it would clutter the page. It was suggested Malton shows as a through route with a weight restriction which needs to be checked. It is unlikely that the maintenance managers have notified KM of any changes. Action: RM to advise maintenance managers to update KM on any changes It was suggested that roadworks.org map which NYCC uses to promote planned road closures is linked to on the NY Timber and NYCC websites Action: KM to add link to NY Timber and NYCC websites	RM/ MMs KM

	It was agreed the membership would aim for a 3 month notification from haulage companies about extraction Current updates and potential future issues in North Yorkshire (All) Existing issues The only outstanding correspondence is a conversation around extraordinary damage and liability. Description of extraordinary damage to be sought by NS. <i>Action: NS to identify legal perspective around “extraordinary damage”</i> https://timbertransportforum.org.uk/work/toolkit/public-roads/legal Any potential future issues? Local communities should be consulted as part of the communication process around timber haulage. This is usually done as part of a woodland management planning approvals process but it was suggested it would be better to complete more proactive engagement. From 14th December all timber movements require a “plant passport”. https://www.confor.org.uk/media/247556/plant-passporting.pdf	NS
6.0	Update from Timber Transport Forum (RS) Timber Transport Conference 20 March 2020 at North Lakes Hotel, Penrith. The conference occurs every 2 years and one of the agenda items includes community involvement”. There are a number of hauliers that would benefit from attending and RS has a number of “free” spaces funded by Volvo so Tillhill/Euroforest will share a list of hauliers to be invited. Attendance costs £100 per person. Timber Transport Forum meets 3 times per year. All members welcome to forum meetings and encouraged to go to at least one per year. Strategic Timber Transport Scheme is a Scottish government scheme which is funded from a Rural Growth Deal. TTF to support/encourage an English version. <i>Action: written update to be circulated with minutes - RS</i>	RS
7.0	Timber and the York, North Yorkshire and East Riding Local Enterprise Partnership (KT) Katie sends her apologies; she would like to be involved in the conversation. KM has meeting booked with KT to update her in December	
8	Funding Opportunities	

	LEP are likely to be able to suggest opportunities for funding. KM to pick up in conversation with KT. NS and RM to explore links/contacts with DfT to identify potential funding opportunities. Countryside Stewardship (CS) funding may provide an opportunity for smaller, narrower in forest roads and forest road junctions with the public highway. Solutions must be off-highway in order to qualify. Could this fund provide opportunities to allow timber wagons to load off the public highway where safety is a concern and or in accordance with best practice? KM to explore with LEP. Action: KM to explore opportunities with the LEP for funding NS suggested it could tie in with health or leisure opportunities which can be investigated with departments within NYCC. Action: NS/KM to explore opportunities within NYCC for funding	NS/ RM KM NS/ KM
10.0	AOB Existing meeting room under scrutiny from NYCC due to a change in process. NYCC staff are encouraged to utilise existing NYCC assets where possible. NS suggested Boroughbridge office has a large meeting room which we can use for next meeting. Action: KM to book next meeting at Boroughbridge	KM
11	Date of next meeting Autumn 2020 (27th November 2020) – KM to arrange	KM